

**Please keep your details up-to-date:**

If your details have changed or are about to change, please complete and return the form overleaf to:

Freeport RRXJ-ZGHB-EYXU  
British Equity Collecting Society  
London WC2E 7PP  
(No stamp required)

Or email your new details to:  
[becs@equity.org.uk](mailto:becs@equity.org.uk)

## Claims

BECS has made every effort to ensure that all qualifying performers are included on cast lists and that performers are allocated the appropriate grade. However, there are two grounds on which a performer may make a claim against a decision BECS has made. These grounds are:

- If a performer believes they have been left off a cast list.
- If a performer believes they have been allocated the wrong grade.

In the first instance, BECS will attempt to settle claims by discussions between the performer and the BECS secretariat. Performers are asked to provide documentary evidence to substantiate their claim. Should this process fail, claims may be referred to a specially convened committee of the BECS Board. The decision of this committee is final.

## Grades Explained

### Films and Character Driven Television

Grade:	Definition	% income allocated to grade:
Principal Performer (PP)	Up to first three people on the cast list. Up to first 10% of cast list. Lead character(s) in a production around whom the story revolves.	40%
Featured Performer (FP)	Up to six people following the Principal Performers on the cast list. Up to 20% of the cast list following 10% allocated to Principal Performers. Major character who is integral to the storyline but subservient to Principal Performer.	30%
Secondary Performer (SP)	Up to eight people following the Featured Performers on the cast list. Up to 25% of the cast list following the 20% allocated to Featured Performers. Secondary character who, whilst part of the storyline, does not have a focal role.	20%
Cast Member (CM)	All remaining performers on the cast list.	10%

### Ensemble Programmes:

Grade:	Definition	% income allocated to grade:
Main Artist (MA)	All members of standing cast in an ensemble programme.	95%
Cast Member (CM)	Other performers in ensemble programme.	5%

The registered name of BECS is British Equity Collecting Society Ltd. (Company number 3547531).  
BECS is a non-profit making company limited by guarantee incorporated on 17th April 1998.

**British Equity Collecting Society**  
Hudson House  
8 Tavistock Street  
London WC2E 7PP

Tel: +44 (0)20 3178 6885  
Email: [becs@equity.org.uk](mailto:becs@equity.org.uk)

[www.equitycollecting.org.uk](http://www.equitycollecting.org.uk)



# Your statement explained

## and change of details form

## BECS

You will only receive all the revenue due to you if you have signed and returned a BECS registration form, authorising BECS to collect Performers' Remuneration on your behalf. If you are not already a member of BECS you will find joining details enclosed with this leaflet. You can find more information on BECS at [www.equitycollecting.org.uk](http://www.equitycollecting.org.uk).

## EQUITY

It is in your interest to be a member of Equity, the performers' union. If you are not a member and would like to join, or have let your membership lapse please call the Equity membership services department on one of the following numbers: 020 7670 0219 020 7670 0220 020 7670 0221  
You can find out about Equity at [www.equity.org.uk](http://www.equity.org.uk). You can even pay your subscription online.

**Performer Reference**

This is the number allocated to your name (it is also your Equity number). Please use it in all correspondence with BECS.

Performer Reference: M90000002

**Source of Revenue**

This is where the revenue comes from. It is likely to be from one or all of the following:

**International**

Belgium, Denmark, France, Germany, Greece, Holland, Italy, Romania, Spain and Switzerland.

Spanish Rental

- **Private Copying**  
Remuneration which arises from levies on blank media or recording equipment. This is used to compensate rights-holders for legalised copying of their work for private use.
- **Cable Retransmission**  
Revenue that is paid to rights-holders when their work is included in a television signal that is simultaneously retransmitted over a cable network.
- **Rental**  
Revenue that is paid to rights-holders for the use of their work in the rental market.
- **Communication to the public**  
Revenue that is paid by broadcasters to collecting societies as equitable remuneration for the broadcast of performers' works where BECS has cooperation agreements with the collecting societies.

**UK/ UK origination**

- **BBC 7**  
A licence granted by Equity to the BBC, ITV and Channel 4 for the broadcast of archive radio programmes made under Equity contracts on the BBC's digital radio channel BBC 7.
- **BBC SCR**  
Revenue for the simultaneous retransmission of the BBC signal in Belgium, the Netherlands and Ireland. Belgian transmissions cover the BBC1 and BBC2 services. Retransmissions in Ireland and the Netherlands also include BBC3, BBC4, CBeebies and CBBC.
- **New Media Trials**  
A licence granted by Equity for the BBC, ITV and Channel 4 to use television programmes made under Equity contracts in various new media trials, including Video on Demand (VOD) and catch-up television.
- **Oneword**  
Performers' statutory entitlement to equitable remuneration when a commercially published record is played on the radio.

**Channel/date**

Where possible we include the channel and date on which your performance was broadcast.

**Statement Details**

VAT Number : No VAT

Channel	Date	Production/Episode	Grade	Role	Amount
S4C	11/3/2005	Morroneo	FP	John Doe	500.00
U4C	12/3/2005	Morroneo Revisited	FP	John Doe	500.00
<b>Subtotal</b>					<b>1,000.00</b>
Plus Self Billing VAT					0.00
Less Member's Commission @ 10%					(100.00)
Less VAT on Commission only @ 17.5%					(17.50)
Less Withholding Tax					(0.00)
<b>Total</b>					<b>882.50</b>

**VAT**

VAT is levied on payments for BBC 7, Oneword and the New Media Trials. If you are VAT registered please return the enclosed self-billing VAT agreement. You only need to complete this form once. If you have already completed an agreement, the payment you receive is inclusive of VAT if any is due. A separate VAT invoice is included with your statement as a summary of how much VAT has been paid for your files or your accountant. If you are already registered for self billing VAT the payment you receive is inclusive of all VAT due.

If VAT is deducted by the society in the country of collection, the VAT number of the society will be printed here. This number should be put on your EC sales form.

The BBC SCR payment falls outside of the scope of UK VAT. This is determined by Schedule 5 of the UK VAT Act 1994, where revenue has been received from a business that belongs outside of the UK it is outside of the scope of UK VAT.

VAT is levied on BECS' administration charges.

**Grade**

This is the grade that has been allocated to your performance under BECS' distribution scheme. Please see the website for a full explanation of the different distribution schemes. An explanation of the different grades is shown overleaf.

**Tax**

Under some double taxation agreements a percentage is withheld by the originating country's tax authorities. This percentage can usually be offset against your UK tax liability.

**Role**

Where possible we specify the role that you played in the production.

**Amount**

This is the sum that has been allocated to you from that production.

**Commission**

Commission is not levied on all sources of revenue. Where performances are identified individually by the society in the country that collects the money we do not impose a charge. In particular, no commission is levied on sums linked to new media trials where BECS acts as an agent for Equity in distributing payments. Instead BECS secures a contribution towards its administration costs from the broadcaster running the trials. However, commission is deducted from other sources of revenue to enable us to run the organisation. BECS is a not-for-profit organisation and the commission is charged solely to cover our overheads. Equity members benefit from reduced commission rates as their subscriptions are used to subsidise the activities of BECS.

The commission rates are as follows:

**BBC SCR**

Equity Members	8% inclusive of VAT
Non-Equity Members	18% inclusive of VAT

**Other sources of revenue where commission is charged**

BECS and Equity Members	10% + VAT
Non Members	12% + VAT

It is important that you keep your details up-to-date with BECS; otherwise payments may go astray or be delayed.

Performer Reference ..... Performer Name .....

Address ..... Post Code .....

Old Address ..... Post Code .....

New Address ..... Post Code .....

Tel: ..... Email .....

**New Bank Details**

Bank/Building Society Name ..... Bank/Building Society Address .....

Sort Code ..... Account Name .....

Account Number ..... Building Society Roll Number (where applicable) .....

**New Payee Name (for names on cheques)**

Old Payee Name ..... New Payee Name .....

**New Agent Details**

Name of Agency ..... Date .....

Signed .....

Please remember to notify BECS if you deregister for VAT.